

REQUEST FOR AUDIO/VIDEO RENTAL

Name of Event _____ Event Dates _____ Booth # _____

Company Name _____ Phone # _____ Fax # _____

Billing Address _____ City/State _____ Zip Code _____

E-mail Address _____

Authorized By _____

Signature _____ Date _____

Audio	Quantity	Standard Rate	Total
4 Channel Mixer		\$35.00	
8 Channel Mixer		\$50.00	
150W Mackie Amplifier with 2 Speakers and Stands		\$150.00	
Floor/Table Podium (Microphone Extra)		\$25.00	
Floor or Table Stand for microphone		\$15.00	
Hand Held Microphone (wired)		\$25.00	
Power Sub for Mackie Speakers		\$100.00	
House Audio System tap Connections for iPod, DVD, Computer, Etc		\$50.00	
CD and Cassette Player		\$30.00	
Wireless Hand Held Microphone		\$75.00	
Wireless Lapel Microphone (Lavalier)		\$75.00	
Total			

Video	Quantity	Standard Rate	Total
27" LCD Flat Screen		\$95.00	
55" Screen TV		\$200.00	
42" Screen TV		\$145.00	
Portable LCD Projector Accepts VGS, RCA HDMI Inputs - Includes Projector, screen + AV Cart		\$350.00	
Overhead Display Portable High Intensity Projector		\$35.00	
DVD Player		\$45.00	
Switcher		\$35.00	
In-room Screen		\$25.00	
Portable Screen 6' x 6'		\$40.00	
Portable Screen 10' x 10'		\$50.00	
XGA Video/Data Projector		\$300.00	
Total			

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Miscellaneous	Quantity	Standard Rate	Total
3' x 3' Dance Floor Section		\$15.00	
4' x 4' Dance Floor Hard Wood		\$25.00	
18" Riser per 4' x 8' piece		\$50.00	
24" Riser per 4' x 8' piece		\$50.00	
30" Riser per 4' x 8' piece		\$50.00	
Analog Line W/Phone (Long Dist. Extra)		\$35.00	
Addition of logo to all meeting room reader boards		\$25.00/per board	
A/V Cart (includes extension cord with 3 outlets)		\$45.00	
A/V Technical labor Charge		\$75.00/hour	
Post-it Flip Chart		\$35.00	
Easel		\$5.00	
4' x 6' Dry Erase and Bulletin Board		\$40.00	
Electric charge for tabletop displays or exhibit booths		\$30.00	
Extension Cord Specify Length		\$5.00	
Flag (US and Ohio)		\$25.00	
Flip Chart and Markers		\$20.00	
High Speed T1 Data Line (Ethernet Card Req.)		\$100.00	
Laptop Computer		Call	
Laser Pointer		\$20.00	
Power Point Clicker & Laser Pointers		\$15.00	
Wireless Mouse with Laser Pointer		\$20.00	
Power Strips 3-8 Outlets		\$5.00	
Pipe and Drape		Call	
House Sound Tap		\$50.00	
Speaker Phone w/Phone Line (Long Dist. Extra)		\$75.00	
Total			



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RESORTS &
CONVENTIONS

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